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CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,  
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date:  
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To: Members of the ESPO Finance and Audit Subcommittee

Dear Member,

### **ESPO FINANCE AND AUDIT SUBCOMMITTEE**

A meeting of the Finance and Audit Subcommittee will be held at on Wednesday, 15 February 2023 at 10.30 am in the County Hall, Glenfield.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

Mo Seedat  
for Consortium Secretary

### **AGENDA**

| <u>Item</u>   | <u>Pages</u>  |
|---|---------------|
| 1. Minutes of the meeting held on 11 May 2022   | (Pages 3 - 6) |
| 2. Declarations of interest in respect of items on the agenda.  |               |
| 3. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda. |               |

Democratic Services ◦ Chief Executive's Department ◦ Leicestershire County Council ◦ County Hall  
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4. Revised ESPO Finance and Audit Subcommittee Terms of Reference and Risk Management Policy (Pages 7 - 30)
5. Progress against the 2022-23 Internal Audit Plan (Pages 31 - 42)
6. Draft Internal Audit Plan 2023-24 (Pages 43 - 50)
7. Date of next meeting.  
  
The next meeting of the ESPO Finance and Audit Committee will be held on 11 October 2023 at 10.30am.
8. Any other items which the Chairman has decided to take as urgent.
9. Exclusion of the Press and Public  
  
The public are likely to be excluded during consideration of the following items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).
10. ESPO Financial Performance Update - 9 months to December 2022 (Pages 51 - 60)
11. ESPO Budget 2023/24 (Pages 61 - 80)